



Morris Hills High School



520 West Main Street • Rockaway, NJ 07866-3799

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The HSA cannot be successful without your help! If you would like to help, please check off the activities that are of interest to you and email the Home and School Association at mhsa@mhrd.org. A committee chairperson will contact you to discuss your availability. Thank you for your time.

Hospitality	Volunteers need to send in food items, baked goods, paper products and beverages for special events sponsored by the HSA
Back to School Night	Help with taking membership at back to school nights and freshman parent meeting
Nominations	Begin selection process in late February/early March, communicate nominations to membership at April meeting, present nominees at May meeting for vote
Holiday Tea Celebration	Assist Chairpersons at the event in December
Staff Appreciation Luncheon	Assist Chairpersons with luncheon April/May
Tricky Tray Sub-Committees	Tricky Tray after New Year
Wrapping	Help wrap event baskets. Starts in January for one/two nights a week for 2 hours
Soliciting	Visit local businesses you frequent to solicit donations
Mailings	Write out and stuff envelopes for local and corporate sponsors
Computer Work	Type flyers describing gift certificates and place in picture frames
Program	Type program for event. Must come to wrapping session to write down basket descriptions
Set-up	Assist Thursday night and Friday of the event to transport and set-up baskets at venue
Publicity	Place ads in local papers, deliver posters created by the Art Department to businesses to display
Advanced Admission Sales	Collect orders for admission, send email confirmations, coordinate table assignments and arrangements
Runners	Distributing baskets to the winners during the evening of the event
Ticket & 50/50 Sales	Help the night of the event with ticket and 50/50

Sincerely,

Your 2024 - 2025 Home and School Association of Morris Hills High School Officers